Wyoming Prevention Framework Community Grant Report

| Attachment B | | |
|-------------------------------------|----------------------------------|---|
| This report is for this time period | | Please email this report as an attachment to Substance Abuse & Mental Health Services Division. |
| May 1 - September 30, 2007 | | Wyo Dept. of Health lisa.laake@health.wyo.gov |
| Today's Date | Oct. 12, 2007 | For information call 1-800-535-4006 |
| County | Goshen | or 307-777-6494 |
| Contract Organization Name | Goshen County School District #1 | |
| | <u> </u> | |
| Your Name | Danielle Wondercheck | |
| | | Please keep both a hard-copy and file copy for your |
| Your Mailing Address | 2125 East A St | records |
| City, State, Zip | Torrington, WY 82240 | |
| Your Work Phone Number | 307-401-0043 | |
| Fax | | |
| Your Work Email Address | daniewonder@yahoo.com | |
| | | |
| | | |

| Item | Contract Deliverables | Date due | Percent Completed (or notes on amount completed) | Date Completed | Comments or Notes |
|------|---|---------------|--|-------------------|---|
| - | Staff, Board of Directors, Volunteers, Work | | | | |
| Α | Assignments, and Technical Assistance | | | | |
| | SPF Staff Hired (report name, percent of time, | | | | This portion of the contract was fulfilled last reporting |
| 1 | email address, phone number) | 1-Feb-07 | | | period |
| | Supervise SPF staff/staff evaluation (note dates | | | | |
| | and any notes) | | | | NA |
| | Name, title, and phone number of the staff's | | | | |
| | supervisor | | | | Lynette Saucedo, Chair, 307-532-7784 |
| | Criminal history record compliance (briefly note | | | | |
| | yes or no if any action was taken this quarterdo | | | | |
| | not report names) | | | | no |
| 5 | Staff training and paid travel | | | | yes |
| | (list all training paid under the contract, dates, traveler name, amount) | | | | June - Lander training - Lynette, Wendy, John, Danielle; August - Florida - National Conf Lynette, Wendy, John;September - Cheyenne training - Danielle |
| | Notify the Division of any board of directors/staffing changes | | | | Billy Janes, TPD; Brian Wise, TPD; Bryan Moorehouse GCSO all joined the Board of Directors in July |
| 7 | Other Contract Work Agreements (report details) | | | | none this period |
| | Complete agreement with SPF-TAC | | | | We are waiting on final funding from the State to fulfil financial obligation |
| 9 | Other | | | | |
| В | Needs Assessment Activities | Tob on Manach | | | |
| | Nicodo Accessment Training (Minter OZ Maratina) | Feb or March | 4000/ | Marah | Denialle Lynatta Wandy attended |
| 1 | Needs Assessment Training/Winter 07 Meeting | 2007 | 100% | March | Danielle, Lynette, Wendy attended |
| _ | Norda Assessment Instrument Danis I | Feb or March | 4000/ | 1 4 In | Described at technique |
| | Needs Assessment Instrument Received | 2007 | | March | Received at training |
| | Data Collection | | 100% | | |
| | Data Analysis Priorities Identified | | 100% | | |
| | | 4 1 07 | 100% | | |
| | Needs Assessment Sent to SAD | 1-Jun-07 | 100% | | |
| | Receive SAD Comments @ Needs Assessment | 15-Jun-07 | 100% | June | |
| | Revise Needs Assess/Submit Final | NA | | | |
| 8 | Other | 1 | | | |

| | | | Percent | Date | |
|------|--|----------|-----------|--------------|--|
| Item | Contract Deliverables | Date due | Completed | Completed | Comments or Notes |
| С | Community Infrastructure Activities | | | | |
| | Community Advisory Council Activities | | | | Quarterly CAC meetings have been held to promote |
| 1 | briefly list CAC activities | | | Quarterly | community involvement in the PF project |
| | | | | Ranged from | |
| | | | | Weekly to | |
| | | | | Monthly | |
| | Community Advisory Council Meetings | | | depending on | Please see attached minutes, the dates and individuals |
| 2 | List dates & number of people who attended | | | the need | attending are listed. |
| | See below for membership report | | | | |

| | | | | Į. | 1 |
|--|--|---|------------------------------|---|--|
| | Budget and Funding Approved by CAC (attach | + | | | This was submitted with last report; NA this reporting |
| | minutes) | ĺ | | | period |
| | Community Resource Assessment | | | | Politz |
| 4 | l | | | | |
| ا [| | | | 40 64 07 | Town Hall Meetings, news articles were sent to state |
| : | Present Findings/Process to Community (Optional) local SAPST and/or CADCA Training for | | | 19-Jul-07 | already |
| 6 | SAC/Community | ĺ | | | NA this period |
| | SAO/OUTHINITING | 1 | | | IVA tilis period |
| | Briefly describe how the community was involved | ĺ | | | We utlitized a number of individuals from the community |
| 7 | in the SPF process during this reporting period | | | | to assist in the data collection for the Needs Assessment |
| 8 | Other CAC/Infrastructure | | | | |
| D | Strategic Planning Activity | | | | |
| | Strategic Framming Accounty | | | | I |
| | Attend Strategic Planning Training | Jul-07 | 100% | | Wendy, John, Lynette, Danielle attended Lander training |
| | Receive Strategic Planning Materials from SAD | | <u> </u> | June | |
| | S Fridance Board Stratogics | 1 | | June, July, | |
| \vdash | Research Evidence Based Strategies | | | Aug June, July, | |
| | Match Strategies to Data/Needs | ĺ | | June, July, Aug | |
| | Write Strategic Plan | 1 | 100% | August | |
| | Submit Strategic Plan to SAD | | | September | |
| | Receive SAD Comments/Revise/Final Plan | 31-Aug-07 | | | NA |
| | Other | 1 | | | |
| | | | | | |
| | | | Percent | Date | |
| Item | Contract Deliverables | Date due | Completed | Completed | Comments or Notes |
| E | Implementation (only with SAD approval) | | | | |
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| | | 1 | | | <u> </u> |
| F | Deliverables and Assurances | | | | |
| • | | | | | |
| | Reports | | | r | |
| | For February 1 - April 30 | 45 May-07 | 100% | 15-May | |
| 1 | For February 1 - April 30 May 15: Submit this report to SAD | 15-May-07 15-May-07 | 100% 100% | 15-May 15-May | |
| 1 | For February 1 - April 30 | 15-May-07 15-May-07 | 100% 100% | 15-May 15-May | |
| 1 2 | For February 1 - April 30 May 15: Submit this report to SAD May 15: Submit Expenditure Report to SAD For February 1 - June 30 | 15-May-07 | | 15-May | |
| 1 2 | For February 1 - April 30 May 15: Submit this report to SAD May 15: Submit Expenditure Report to SAD | | | | |
| 1 2 | For February 1 - April 30 May 15: Submit this report to SAD May 15: Submit Expenditure Report to SAD For February 1 - June 30 July 31: Submit CLI to SAMHSA | 15-May-07 | | 15-May | |
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| 3 3 5 | For February 1 - April 30 May 15: Submit this report to SAD May 15: Submit Expenditure Report to SAD May 15: Submit Expenditure Report to SAD For February 1 - June 30 July 31: Submit CLI to SAMHSA For May 1 - June 30 July 31: Submit Expenditure Report to SAD For May 1 - September 30 October 15: Submit this report o SAD For July 1 - September 30 | 15-May-07 31-Jul-07 31-Jul-07 15-Oct-07 | 100% | NA 29-Jul | Technical difficulties prevented this from happening |
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| 1 2 3 3 4 4 5 6 7 8 | For February 1 - April 30 May 15: Submit this report to SAD May 15: Submit Expenditure Report to SAD For February 1 - June 30 July 31: Submit CLI to SAMHSA For May 1 - June 30 July 31: Submit Expenditure Report to SAD For May 1 - September 30 October 15: Submit this report o SAD For July 1 - September 30 October 15: Submit Expenditure Report to SAD Complete evaluation agreement with WySAC Provide any other evaluation information Submit any requested data | 15-May-07 31-Jul-07 31-Jul-07 15-Oct-07 | 100% 100% 100% | 15-May NA 29-Jul 12-Oct | Technical difficulties prevented this from happening All requests during the period have been fulfilled minus financial obligations. These will be fulfilled upon receipt of funds |
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media

News articles regarding Needs Assessment, strategic plan, and Town Hall meetings were posted

| | | Lisa Laake approved the use of \$750 of our funds to |
|---|------------------|---|
| | | apply for 501 C (3) status for the Coaltion to maintain |
| | | sustainability. Robert Keney approved the transfer of |
| Please note any significant change | | travel/training funds to media expenses, the amount was |
| 3 budget submitted in the application | n. | less than 2% of the budget. |
| | | The completion of the Strategic Plan and knowing that |
| What was the one greatest accom | plishment this | with the next round of funding we will begin |
| reporting period? How was this ac | ccomplishment | implementation to attempt to create environmental |
| 4 shared with the community? | | change in the community. |
| | | Scheduling meetings so that the majority of Coaltion |
| | | members could be in attendance. There have also been |
| What was the one greatest barrier | this reporting | a lot of fiscal issues due to issues with current lead fiscal |
| 5 period? What was done to address | ss this barrier? | agency for Goshen County. |
| Please briefly list any significant ch | nanges or | The Coaltion will be changing Lead Fiscal Agents with |
| 6 information related to this grant | | the second year of funding to the City of Torrington. |
| Please provide input and recomme | endations about | There really has not been a lot of interaction to this point |
| technical assistance provided by S | SAD and SAD | that would be worth reporting on. WypTAC came in to the |
| 7 contractors | | picture late in the year. |

COMMUNITY ADVISORY COUNCIL

| COMMUNITY ADVISORY COUNCIL | | | | |
|--------------------------------|-------------------|--|---|------------------------------------|
| Member's Name | Date first joined | Number of meetings attended (total to date) | Please note if this is a representative of the sectors listed on page 6 of the application instructions. | Agency or Constituency Represented |
| Leroy Schafer | Nov. 2006 | 17 | No | City of Torrington |
| Linda Schafer | Nov. 2006 | | No | City of Torrington |
| Deb Ochsner | Nov. 2006 | 8 | Yes | EWC |
| Marilyn Cotant | Nov. 2006 | 7 | Yes | EWC |
| Cathy Deahl | Nov. 2006 | 5 | ves | GCSD #1 |
| Roger Humphrey | Nov. 2006 | 0 | Yes | GCSD #1 |
| Lynette Saucedo | Nov. 2006 | | Yes | Practice Program |
| John Berrera | Nov. 2006 | | Yes | Peak Wellness |
| Joel Burrian | Nov. 2006 | | Yes | Peak Wellness |
| Wendy Applegarth | Nov. 2006 | | Yes | Youth Atlernatives |
| Patty Harmon | Nov. 2006 | | Yes | Practice Program |
| Danielle Wondercheck | March, 2007 | | No | Project Coordinator, CCC |
| Billy Janes | Jun-07 | | yes | Torrington Police Department |
| Brian Wise | July, 2007 | | Yes | Torrington Police Department |
| Bryan Moorehouse | July, 2007 | | Yes | Goshen County Sheriffs Department |
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